

# **OPERATION MANUAL**

## **THERAPY**

Welcome Aboard!

We are happy that you have chosen Ship Harbor Yacht Charters and the vessel THERAPY for your vacation. We hope you enjoy your cruising experience in the lovely islands of the Pacific Northwest.

This manual will help you become more familiar with your boat. If you have any further questions, about the boat or your itinerary, please do not hesitate to ask the SHYC staff.

Remember our vessels are non-smoking boats. But please feel free to smoke out on deck.

Bon Voyage!

The Ship Harbor Yacht Charters Staff

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# BOAT OPERATION

## Engine Inspection

Remember your "WOBBS" every morning. (Water (Coolant), Oil, Bilges (Inspect and Pump-out), Belts, and Sea Strainer. Check the level of COOLANT in the expansion tanks. Check the level of your engine oil with the dipsticks. Your dipsticks are located at the front of the motor. Look at the etch mark on each dipstick that indicate proper levels. **DO NOT OVERFILL!** Only fill if oil levels are below the ½ mark. Check the general condition of the hoses and belts. Check the generator as well.

Ensure the valves on each **RAW WATER THRU-HULL are OPEN!** (Lever in-line with valve). Observe through the glass of each sea strainer for debris. If necessary, close the thru-hull, open the strainer lid, clean out debris, and reassemble. **REOPEN the Thru-hull!**

## Start Up

Having finished your inspection, start your engines, from the lower helm station. Ensure that Gearshifts are in **NEUTRAL** or the engines will not start (neutral lockout) Run your throttles up and bring back to just above the idle position. Inset both keys into the ignition and turn the key starting with the **STARBOARD** engine.

Turn the key clockwise until the engine alarm sounds and **PREHEAT** the engine. After 10-30 seconds turn key fully to engage the engine. If the engine does not turn over, move the gearshift slightly while turning the key until the engine engages. If the engine cranks slowly, check the condition of your batteries at the electrical panel. If the battery is low, engage the Battery Parallel Switch located on Starboard side in instrument Breaker Panel, to connect other batteries. After the engine has started, return Battery Parallel Switch to "Off".

After the engine starts, warm it up at about 1000 rpms for about 5 minutes. Observe your gauge readings. Oil pressure reads around 20-60 psi and water temp around 130-160 degrees. Engine temperature should rise very slowly.

*Note: If water temp. is high or oil pressure low, **SHUT DOWN ENGINE** and look for problem. Was there a lack of water exiting with exhaust? Are thru-hulls open and debris cleared from sea-strainer? If problem keeps occurring, call SHYC Service.*

## Shut Down

Before shutting down, let engines idle for about 5 minutes letting them cool. Ensure each gearshift is in the neutral position and each throttle is in idle. Turn off the engines by Turning starter key to OFF position, Turn Battery switch to OFF position. Inspect engines for any sign of oil, fuel, water, or any exhaust leakage. Take appropriate corrective action for any indicated leakage and for any trouble noticed during operation.

## Getting Underway

Disconnect the shore power cord (see AC Power next page). Close portholes, windows, and hatches. Turn on VHF and electronics. Assign crew members to their tasks. Once outside marina, have crew members bring in fenders and put lines away.

## Cruising

All close quarter maneuvering should always take place at the upper helm. Make certain the throttles are in idle and engage the gearshifts. Slowly come up to cruising speed of 1400-1900 rpms. If you run at 1800 rpms, you will cruise at approx. 11 knots, using only 9 gallons of diesel/hour. Your speed may vary depending on weight, load, and weather conditions. Trim Tabs can bring the bow down to the idle cruising position. Watch your speed on the GPS as you adjust.

*Note: Avoid high engine speeds as it causes the engine to overheat causing damage as well as high fuel consumption.*

## Docking

During docking, use the upper helm for the best visibility. Give clear instructions to the crew on what you will expect of them ie. with lines and fenders.

Ensure trim tabs are rocked back up for slow speed backing. While moving slowly towards the dock, center the wheel and use the gears and throttles to maneuver the vessel. Throttles should only be used in moderate to windy conditions. Otherwise, the use of the transmission should be sufficient. Bow thruster assist for docking.

## Fueling Up

Open filler caps located Midship with the deck-fitting key kept to the right of the lower steering helm in a plastic holder. **MAKE SURE YOU HAVE DIESEL** Make sure it is going into the right deck fill! **DOUBLE-CHECK!** Before pumping, have your oil/fuel sorb ready to soak up any spilled fuel. You should have a rough idea of how many gallons you will need, but have someone check the fuel gauge periodically by turning on the key.

Put **DIESEL** nozzle into the deck fitting and pump slowly listening to the sound of the flow. Pumping too fast may not allow excess air to escape, which will lead to spillage out the vent. As the tank fills, the sound will rise in pitch or gurgle. Pay attention to the vent that it does not spill fuel into the water. Top off carefully, catching any spillage with your sorb.

Check your gauges which are located at lower helm station. Replace the deck fill caps and turn on the engine room blowers for a few minutes. Clean up any spatter and wash hands thoroughly.

# **BOAT ELECTRICAL**

The electrical system is divided into two distribution systems: 110 volt or AC and 12 volt or DC. The systems are controlled from the electrical panel located Starboard side of lower helm Station and the battery switches are located on instrument panel, Starboard side of lower helm station.

When not connected to shore power your batteries provide most of your electrical power. Therefore, the use of onboard electricity needs to be monitored very carefully. Turn off electrical devices when they are not being used (lights, instruments, etc.)

## **110 Volt or AC (Alternating Current)**

Shore Power supports all AC equipment and receptacles on board as well as the battery charger.

To connect to shore power, plug the power cord into the boat and then into the dock receptacle. Check your power rating/plug size of the dock receptacle (i.e. 30amp, 20 amp etc.) Secure the cord around the shore power electrical receptacle and off the bow (i.e. wrap around bowline a few times) turn the dock power breaker on.

On the boat, turn the shore circuit breaker on at the electrical panel. Turn on appropriate breakers for battery charger, refrigeration, water heater, and basic appliances. Watch your voltmeter for load. If the load exceeds the voltage, it will pop the breaker. If this occurs, wait to turn on one of your systems (i.e. water heater) until the use of power decreases.

## **Inverter/Battery Charger**

The inverter provides AC power to the 110 receptacle plugs (i.e. microwave) when the boat is disconnected from shore power. The inverter does not supply power to the water heater or battery charger. Your inverter panel is located on Starboard instrument panel at lower helm station with an on/off switch. Make certain it is on. The actual inverter is located below deck. Your inverter also acts as a battery charger so be certain switch is on. The Inverter is powered by batteries located below deck. The amount of DC power is limited to the capacity of these batteries so use it very sparingly!!! This means use of the toaster, hair dryer, microwave, coffee maker etc. must be limited!

When connected to shore power, the inverter often acts as a battery charger for the 12-volt house batteries. Should you detect the charger failing to charge the house batteries, check the circuit breaker on the AC panel and the inverter panel to make certain that it is on. There is usually a circuit breaker located on the inverter itself that can get tripped during a surge of power.

## Generator

To start your generator, first check that the fluids have been checked and the raw water thru-hull is open. The generator controls are located on instrument panel in lower helm station. Pre-heat the generator for about 20-30 seconds. Then, while pre-heating, turn the switch to start. Hold the switch in that position for about 5 seconds until the engine catches. Make sure your water and exhaust is exiting at the stern.

After the generator is running, turn your AC distribution switch to generator (or ship). Turn on your AC systems as you would as hooking up to shore power. If you have been anchored a while, turn on the battery charger first for 10 minutes. Too much load such as water heater, stove top etc. may overload the system.

To turn the generator off, first take off the load by turning the AC breakers off. Turn off the main AC distribution switch. Last, kill the generator by holding switch in the off position until it dies.

## House 12-volt System

Five battery banks support your 12 volt system: #1 Port Engine Start #2 Starboard Engine Start #3 House Battery Bank #4 Inverter Bank #5 Generator

Your battery switches are located on starboard side in instrument panel. Normally you will leave the switches in the on position. *Note: Changing the position of the battery switches with the engine running will cause damage! Only change positions with the engine off!*

Your 12 volt panel shows all the systems supported by your batteries. Primarily you will be turning on these breakers for lights, water pressure, electronics, etc. Bilge pumps will always be left on. Your breakers should be turned off after every use.

When disconnected from shore power, the 12-volt systems will drain the battery especially when at anchor. Monitor your batteries very carefully. The DC voltmeter on the DC panel can be switched between your battery banks to measure battery voltage. Typically the bank should read from about 13.0 to 14.5 volts when being charged. While at rest, your voltage will drop as indicated in the figures below.

All your batteries are charged while underway by the alternator. The engine and house batteries are charged by the battery charger/inverter while connected to shore power. Ensure that the charger is on as well as the inverter charger. The generator will also charge the batteries.

Voltage	Battery State of Charge		
12.65 volts	100%	12.25 volts	50 %
12.47 volts	75 %	11.95 volts	25 %
		11.70 volts	0 %

# SANITATION SYSTEM

## Marine Toilet

It is imperative that every member of the crew be informed on the proper use of a marine head. The valves, openings, and pumps are small and will clog easily. If the head gets clogged, it is your responsibility! Always pump the head for small children so you can be certain of what is being flushed. *Note: Never put in paper towels, napkins, sanitary products, household T.P., or food into marine heads. Use only marine T.P. provided by SHYC.*

To use toilet, move selector switch to the "wet bowl" position. Pump the handle 3-5 times to wet the bowl. After using head, pump to remove waste from bowl (approx. 20 times). Then return selector back to "dry bowl" position and pump for a few times until bowl is dry. Instructions will change with VacuFlush or other types of heads.

If you should need to shut off the water to the toilet. One of your toilet raw water intakes is located below deck under the shower inspection hatch which is located in mid-ship galley floor by the shower door, the other is located in the aft stateroom under the back settee.

Should the toilet squeak or be a bit sticky to pump, lubricate with a couple of squirts of dish soap or salad oil. Put in bowl and pump 2-3 times to get it to pump and leave overnight. Again, leave in the "dry bowl" position.

## Holding Tanks

Your sanitation holding tanks holds 35 gallons. Be aware of the rate of waste production (about 1 gallon/flush). If you overfill your tank, you will break a hose, clog a vent, or burst the tank which is an indescribable catastrophe! And a very expensive fix for you. Empty the tank at least every other day to avoid any problems.

The holding tank is located in the aft stateroom under the bed. Some may be subject to a visual check with a flashlight or the "watermelon test" by thumping it. There is a tank watch warning red light located on instrument panel. But **do not rely** on this as they are subject to being inaccurate.

The holding tank is emptied in this way:

At the pump-out station, remove the deck waste cap is located by the aft swim deck. Insert the pump-out nozzle into the waste opening. Double-check that you have the right deck opening! Turn on the pump on the dock and open the valve on the handle of the hose. When pumping is finished, close lever on handle and turn off pump. Remove from deck fill.

If there is a fresh water hose on the dock, rinse the tank by adding water for 1-2 minutes. Then re-pump to leave the tank rinsed and clean for the benefit of the next charterer. This also eliminates any head odors.

## **Y-Valve**

The Y valve directs the flow of waste into the holding tank or directly overboard. The Y Valve is located under deck. To flush directly overboard, move the handle in line with the overboard hose. Usually, because of Coast Guard regulations the Y- Valve will be wire-tied to the holding tank position.

## **WATER SYSTEM**

### **Fresh Water Tank/ Pump/ Hot Water Heater**

The fresh water tank(s) holds 45 gallons and is located mid-ship under deck. Observe the water level by checking gauge on instrument panel, also visual watch. To fill the tank, remove the deck water fill cap located on deck fwd, starboard. Fill the tank avoiding flushing debris into the tank. Do not fill water and diesel at the same time! A manifold to switch tanks is located under the settee by the navigation desk. Only open 1 tank at a time! Waste water from the sinks and showers drains overboard through various thru-hulls usually located under the sinks.

**IT IS STRONGLY RECOMMENDED THAT YOU CARRY EXTRA DRINKING WATER!!**

The water pressure pump is located under fwd steps, port side. Activate the pump by turning on the breaker at the DC panel. If when in use, the pump continues to run, you are either out of water or have an air lock which can be corrected by opening a faucet. If you run out of water, shut off pump and turn off hot water heater on AC panel. You can cause serious damage to the heating element.

The hot water heater has a 5 gallon capacity. It is heated when the AC breaker is on while connected to shore power or running the generator. Do not use the water heater if the water level is low. The water heater is located under fwd steps, starboard.

### **Shower**

Before taking a shower, make sure the water pressure and shower sump pump breakers are on. Take short "boat" showers by turning off the water between soaping and rinsing. Please wipe down the shower stall and floor when finished to keep shower tidy. Pick up any accumulation of hair in the drains as it clogs the hoses. Ensure that the faucets are tightly turned off after each shower to save water.

## **GALLEY**

### **Electric**

#### **Refrigerator**

The refrigerator is dual voltage (12 volt and 110). It will automatically use the 110 volt power when shore power is on and the AC breaker flipped on. Carefully monitor the use of the refrigerator when the engines are not charging the 12-volt system as

when you are at anchor. Use a cooler when possible for all your drinks to keep the refrigerator door closed as much as possible.

The power switch is located below the front door of the fridge. It can be turned down at night to conserve energy while anchored or moored.

## **HEAT Electric**

### **ELECTRONICS**

There are 2 VHF radios located at Fly Bridge and Lower Helm Station. Make sure the breaker is on at the DC Panel. Always monitor Channel 16 while underway.

There is one depth sounder located on the Bridge. To activate, ensure that the DC breaker is on. Turn on the depth sounder by toggle switch on Bridge. The sounder is reliable in waters less than 200 feet and at slower speeds. If your reading is blinking, it might be a false reading due to excessive depths or strong currents! Watch your depth carefully in cruising unknown waters that might have rocks or obstacles.

To operate the radar press and hold the power button. To turn off, hold the power button for about 3 seconds. Remember you are not allowed to travel in fog or at night.

A Simrad GPS is located on the Bridge. Turn on by depressing the power button and hold until unit beeps. Press the "page" button to scroll through the functions.

Consult manuals for Chart Plotter Stereo/CD/TV if complex

### **ANCHORING**

Your primary working anchor, a Bruce, attached to 100 ft. of chain and 150 feet of line.

Turn on the anchor windlass on the AC panel and proceed to raise and lower the anchor as needed. Be sure to always have your engines running. Consult manual for Instructions.

Turn off the breaker when finished.

### **BARBEQUE**

The Barbeque and mounting bracket are stored under aft galley seat or on the aft rail. Consult manual for mounting and operation of BBQ.

Attach the propane bottle and regulator usually found under aft galley seat. Carefully light the unit. This Barbeque cooks fairly hot and fast so keep a good eye on your food. Store the barbeque back under the aft galley seat when it has cooled.

Please wipe it down with a rag or paper towel before storing. *Note: Propane bottles are not stocked by SHYC so you will need to purchase a bottle if one is not found on board during your check-out. Ensure that outboard gas or any other flammables are not near barbeque.*

## **DINGHY AND OUTBOARD MOTOR**

Your dinghy is equipped with a 15 hp Nissan engine. Check capacity placard for pounds and passenger capacity.

To deploy the dinghy, wench in cable, taking the pressure off and then remove the safety pin on the bracket. Wench out the cable until the dinghy is in the water. Remove transom bracket pins from dinghy and cable from bracket mounts on dinghy.

After the dinghy is in the water and readied to go (PFDs etc), open the vent in the fuel tank and choke the engine once while starting. Make sure outboard is in neutral. While there is extra outboard gas on board, if you need to add more mix gasoline with 2-cycle motor oil at a ratio of 50:1. *Note: Failure to use proper mix will damage outboard.*

Please use extreme care in beaching your dinghy. Make sure the engine gets tilted up a safe distance from shore so the prop does not hit the bottom or shear the pin. Do not drag the boat on the beach. Please lift it up with your crew. Make sure it is secured as the tide comes in fast in these here parts.

When returning to the boat, leave your shore shoes in the cockpit and slip on your deck shoes or slippers to keep the boat neat and tidy.

## **OTHER NOTES**

Safety should be paramount to your daily cruising. A man overboard drill (person?) should be discussed and practiced with an unlucky PFD as the victim. (please rinse and dry afterward before stowing). Remember that your lifejackets are stowed on bridge under helm. A few should always be readily available. Flares and other safety equipment are located in main saloon, port side, in sliding cabinet.

Always have a sharp lookout posted for logs, deadheads, or other flotsam and jetsam. A log hitting your prop can ruin your vacation. As you are traveling, the debris does seem to gather along current lines. It is sometimes best to go around these areas and miss the "mine fields".

THERAPY is equipped with numerous automatic bilges pumps that can be activated on the DC panel. The switch should normally be left in the "Auto" position can be switched for a minute or so to "manual" to pump the bilge. If you continually hear the bilge pump running, check your bilge! You may have a serious problem!

Spare engine parts are located in the engine room. They include extra oil filters, impellers, head pump, etc. Extra oil and coolant is located in the engine room.

Crabbing is fun but requires the correct license and season. Please be sure not to crab off the stern as the crab line can easily get tangled in your prop as you swing with wind or current. You certainly don't want to be the person who has to dive over and cut the line out of the propeller. It is best to use the dinghy to set your crab pot/ring away from the boat. A partially open can of seafood catfood works well as any other bait and is less messy. Please clean up any seaweed or crab shells afterwards to keep the boat neat and tidy.